



VICTORIAN COLLEGE FOR THE DEAF

Dear parent/guardian,

Victorian College for the Deaf is looking forward to another great year of teaching and learning and would like to advise you of VCD's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to deliver exceptional literacy and numeracy programs, upgrade technologies and have a school bus onsite for camps and excursions and that's just the beginning.

Victorian College for the Deaf is endorsed as a Deductible Gift Recipient under the *Income Tax Assessment Act 1997 (Cth)* with the result that any donations made by you will be tax deductible. To be tax deductible, your donation needs to be made voluntarily. We have suggested an amount to be contributed under "Curriculum Contributions" and "Other Contributions" below, but please feel free to contribute an alternative amount. Amounts paid under "Extra-Curricular Items and Activities" are not donations and are not tax deductible.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Margaret Tope

Principal

Gabrielle Quinlan

School Council President



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Curriculum Contributions – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper etc. • Technology – garden centre, tools, seedlings etc • Cooking – food ingredients • Mathematics – Direct Instruction workbooks, maths kits • English – Direct Instruction workbooks • PE – ribbons and equipment • Library – books, subscriptions • ICT Devices – provision of devices from the shared classroom sets 	\$180
ICT Devices – provision of devices from the shared classroom sets	\$20
Printing and photocopying of worksheets and learning materials	\$20
Total tax-deductible Curriculum Contributions	\$

Other Contributions – suggested tax-deductible contributions for non-curriculum items and activities	Amount
<i>School Sports Victoria affiliation</i>	\$10
<i>Student wellbeing programs – such as end of term celebrations (BBQs, parties)</i>	\$20
<i>First aid and hygiene equipment</i>	\$5
<i>School grounds maintenance and improvements</i>	\$10
Total tax-deductible Other Contributions	\$

Educational items for students to own.

Available separately to this document is a list of items that the school recommends you purchase from Officeworks for your child to individually own and use.



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Extra-Curricular Items and Activities – provided on a user-pays basis

Victorian College for the Deaf offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

If you would like to purchase an item or activity for your child, please ensure payment or alternative arrangements have been made before the activities/events occur.

Extra-Curricular Items and Activities	Amount
<i>School magazine/ yearbook</i>	\$22
<i>Primary Camp</i>	TBA
<i>Camps and excursions to be scheduled:</i>	
<i>MY/SY Rubicon Camp</i>	\$220
Total Extra-curricular Items and Activities	\$

Financial Support for Families

Victorian College for the Deaf understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities
- VCD Hardship Funding

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Business Manager Ph: 03 9510 1706 | Email: victorian.ds@education.vic.gov.au

Total

Category	Total recommended amount	Total payment
Total tax-deductible contributions	\$180	\$
Extra-Curricular Items and Activities	\$TBC	
Total	\$	\$



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Payment methods

Cash is acceptable, however given the distance many of our students travel its recommended to make contributions via Compass.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy and any other relevant information.



PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.