

PARENT PAYMENT ARRANGEMENTS 2021- PRIMARY YEARS

Dear Parent

Victorian College for the Deaf is looking forward to another great year of teaching and learning and would like to advise you of Victorian College for the Deaf parent payment arrangements for 2021.

In the 2021 Parent Handbook there is a list of pencil case items and exercise books that are required which you will need to provide. These can be items that your child already has and are clean and suitable for use. These decisions have been made in the context of the College's Covid-Safe Plan.

Please find the fee schedule for *Primary Years* attached. Please complete this form and return to the school either on or before 29th of January, 2021 so the school can prepare accordingly. Your child's first day of school at VCD for 2021 is *Friday 29th January*.

Victorian College for the Deaf makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Victorian College for the Deaf understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Payment plans available through the school by arrangement with the Business Manager.

If you experience difficulty in making the requested payments or purchasing items from the booklist please contact our Parent Payment Contact – Curtis Yildirim by phone 03 9510 1706 or email via victorian.ds@edumail.vic.gov.au, who you can have a confidential discussion about alternate arrangements.

Payment Methods

Payment is not required until the start of 2021. All parent payments and contributions can be made by cash or debit/credit card at the school's office. Payment can also be made via direct deposit:

Account name: **Victorian College for the Deaf**

BSB: 633 000

Account number: 152 623 385

Refunds

Where Victorian College for the Deaf is charged for the provision of a program or service as a bulk cost and not a "per head" cost, no refund is able to be given.

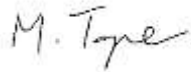
Where a “per head” fee is charged refunds may be given, subject to any program or service cancellation policy and upon receipt of a medical certificate

In some circumstances, a partial refund may be possible, for example, where there is a combination of a bulk charge and a “per head” charge in an excursion. An excursion to the zoo – bus charge is a bulk cost and the entry fee is a “per head” cost, only the “per head” component may be able to be refunded.

The Principal will have the capacity to view special circumstances on an individual basis.

For further information on the Department’s Parent Payments Policy please see a one page overview attached and further detail on the College website.

Yours sincerely,



Margaret Tope
Principal



Mark Duncan
School Council President

FEE SCHEDULE – PRIMARY YEARS

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. *Victorian College for the Deaf* also continues to welcome your voluntary contributions for 2021.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. When making payment please indicate which items you would like to purchase through the school from the table below:

Essential Student Learning Items	Amount
Photocopying	\$20
E-Learning – educational applications that can be used at home	\$8
Consumables – Food purchased for cooking classes and materials that are required for the art programs that students will either consume or bring home.	\$70
School Bus – the school bus is used to transport students on excursions.	\$15
Workbooks – Direct Instruction program workbooks that are specific and the school will order for your child.	\$112
TOTAL	\$225

Optional Items

Victorian College for the Deaf offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Item	Amount
<i>Camps, Excursions and Incursions</i>	TBA each term
<i>School Yearbook</i>	\$20
TOTAL	\$

Voluntary Contributions

Victorian College for the Deaf continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school’s important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family
<i>*Note: VCD is a Deductible Gift Recipient (DGR) and any donations to the school are tax deductible.</i>		
General Contribution This will go towards the replenishment of any materials or furniture items required for classrooms	Yes	\$20-100
Hardship Fund This will go to assist with the schooling expenses of our families that are experiencing extreme financial hardship	Yes	\$20-100

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

FEE SCHEDULE FORM FOUNDATION TO YEAR 6 2021

Parent Payment Charges

Please complete this form and return to school by 29th January 2021.

Parent Payment Charges

Essential Student Learning Items	Amount _____
Optional Items	Amount _____
	TOTAL _____

Voluntary financial contribution per family

General Contribution	Amount \$ _____
Hardship Fund	Amount \$ _____
	TOTAL \$ _____

I would like to use the following option to pay:

Please tick ONE

- OPTION 1** Payment in full is required by Friday February 5 2021
The FULL amount of \$ _____
- OPTION 2** Payment in instalments each term 2021.
- | | |
|-----------------|-----------------|
| Term 1 \$ _____ | Term 2 \$ _____ |
| Term 3 \$ _____ | Term 4 \$ _____ |

Payment can be made via the following methods:

Direct Deposit:

Account name: Victorian College for the Deaf
BSB: 633 000
Account number: 152 623 385

Payment Plans can be arranged. Please contact Curtis Yildirim at the school office on 9510 1706 or via email: victorian.ds@education.vic.gov.au

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items	Optional Items	Voluntary Contributions
<ul style="list-style-type: none"> ○ Items and activities which the school deems essential for student learning. ○ Parents may choose to purchase essential items through the school or provide their own. 	<ul style="list-style-type: none"> ○ Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum. ○ These are provided to students on a user-pays basis. 	<ul style="list-style-type: none"> ○ Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose. ○ Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.